

# Minutes for Council Meeting

Meeting held on Friday 31st May 2013 at Solway Park Motor Lodge, The Lodge Room, commencing 10:30am.

12/1 Roll Call

Chairman: ZL1TGC Vaughan Henderson

Council Present

ZL1PK Phil King, ZL1TPH Stephen Hayman, ZL1TAJ Neill Ellis

ZL2AJ Warren Harris,

ZL3PAH Phil Holliday, ZL2TW Stuart Watchman

ZL4TAE Terry Thomas

Min Sec: Debby Morgan ZL2DL

12/2 Apologies

John Andrews ZL2HD

12/3 Confirmation of Minutes

a) May Minutes Moved ZL1PK Seconded ZL1TPH Carried

AP ZL1TGC - ZL2TAR, paper on SRD's on 70cm band to be placed on web page.

b) Face to Face February meeting. – ZL1TGC hoped to have précised by end of weekend.

12/4 Additional Agenda Items

12/5 Action points

November 2011 Council Net

07 ZL2TW to do promotional Power point presentation for NZART and submit to Council for approval. Deferred to Promotion of NZART. Ongoing

F/F February 2013 Wellington Airport

01 ZL2TW to review all HQ expenditure and discuss with Debby/Evan.

Letter has been sent to the Sharp Wellington manager regarding the photocopier agreement. Sharp Wellington have responded positively, they are trying to find a lower cost photocopier for HQ.

Finance sub-committee is progressing with analysing running costs of HQ.

Ongoing

05 ZL1TGC Certificate of appreciation for meritorious service to be prepared

ZL2APE. ZL2TW to prepare. Ongoing

07 ZL1TGC to look into the costs for the production of the ARRL based sticker

“When all else fails...Amateur Radio”. – Not available at this conference. Printing was

unacceptable so returned to supplier. Ongoing

08 FMTAG/ZL4TAE to prepare a process of replacement engineering skills if ZL2TAR is not available. David to report back to Council on a suitable replacement in this event. – ZL4TAE has not received anything from FMTAG Ongoing

10 ZL3PAH to report progress on actions on the future direction of NZART. See Agenda Item 12/18 New action point, as ZL3PAH presented a strategic plan.  
Complete

10A ZL3PAH HQ processes and documentation. There will be no further progress on this item until after July when ZL3PAH returns from overseas. Now considers this will be reviewed after the strategic plan is underway. Progressing

12 ZL1PK 70cm Band Plan Review.

Received 27 submissions, ZL1PK has sent out a summarised letter around the group and will draft up some Band plans from this for consideration.

FMTAG has advised they did not have time to make a submission on the review.

ZL1PK suggested that if more engineering is necessary, it would be useful to have ZL2TAR's comments.

ZL1PK to send an e-mail to ZL2TAR and advise Council accordingly of any comments received.  
Ongoing

13 ZL1TGC to approach webmaster to make it more user friendly. Perhaps include a member's only area as well.

ZL1TGC to make an appeal at AGM for a designer. Seek any recommendations from WIA. Marketing officer is essential to progress a new design. Ongoing

14 ZL1TGC to liaise with the webmaster to arrange a link on the NZART website of ZL2AMJ's examination programme. Closed

Action Points April 2013 Council meeting

1 ZL1TGC, to advise additional information regarding Copyright of Question Bank and Study Material. Closed

3 ZL3PAH to prepare terms of reference and review budget for the Council Finance Sub Committee. Volunteers to be sought from Council e-mail reflector for this committee.  
Complete

4 All Council, update on contacting non-financial members.

ZL1TGC intends writing a personnel letter from himself to all non financial members of NZART and encourage them to rejoin. Ongoing

Action Points May 2013 Council meeting

01 ZL1PK Progress on Band Plan Complete

12/6 Confirmation of New Members May 2013  
Moved ZL2TW Seconded ZL1PK Carried

12/7 Finance

a) Accounts BI pages 19, 20, 21, 22, 23, 24, 25, 26,.

Evan advised an incorporated society does not require an annual audit, it is the Constitution that states this. Audit fees will increase considerably in the next couple of years.

b) Budget – Review of 2013 Budget

Council agreed that it is essential that wherever possible cost savings must be undertaken to try and reduce the forecast deficit.

c) Consideration of 2014 Budget

Deferred until Monday

d) Subscriptions for 2014

Motion: That Subscriptions for 2014 will be

Transmitting members \$99.00 with a \$10 rebate if paid by 30 November

Family \$129 ,with \$10 rebate.

Overseas Subscription \$125. All overseas subscriptions will be posted via surface mail.

Student \$45

Moved ZL1TGC Seconded ZL2TW Carried

A/P ZL2DL to send the list of all complimentary copies of Break-In to Council for consideration.

Considerable discussion was held with regard to the deficit that appears in the annual 2013 budget. Council need to be vigilant of keeping costs down and where possible alleviate the pressure on finances.

ZL1TGC suggested no call book be produced. However a CD Rom call book will be published for the 2013 year.

Explanation of members as to overseas travel is vital. Vaughan will address this at the AGM.

12/8 Conference

Quorum Total membership) 1813

Quorum (2/3 of Trans Membership) 1209

President's and Secretary's assistants.

President's ZL2TW Secretary's Evan Sayer

12/9 Amateur of The Year

No nomination

12/10 Young Amateur of the Year 2012

Icom sponsored award to be presented by Sharon Dawson, to Aiden Barnsdale ZL3APB 15 years old in April 2013.

Moved ZL2TW Seconded ZL1TAJ Carried

12/11 Best Examination Result

Nelson Sound sponsored award presented by Topsy Scott ZL2LS to Molly-Ellen O'Malley ZL3YL Christchurch branch 05 aged 16 for a pass of 56/60 for the 2012 year.

12/12 Rothschild Cup – Branch prize for successful exam passes

To be presented to North Shore branch 29 for a total of 11 successful examination passes in 2012.

12/13 100% Pass mark badges to be presented

Nelson Branch sponsored award, presented by President, ZL2LS Letitia Scott to:

Stuart Williamson ZL1SAR, Br 28, Eric Bretscher ZL4EB Br 37, M Cox ZL1GV Br 29, S Robertson ZL1AVS Br 29, Ian Graham ZL1IDG Br 29.

12/14 Monthly Reports

- a) QSL Bureau report
- b) Monitoring Service Report – e-mailed
- c) FMTAG recommendations

Moved ZL1TPH Seconded ZL2AJ Carried

12/15 AREC Financial Report

Council agreed that the financial reports as submitted will be acknowledged as being received. It appears that the accounts as submitted have been approved by AREC.

12/16 Call Book 2013

That the 2013 call book be produced on CD Rom

ZL1TPH Seconded ZL1TAJ Carried

12/17 Council Net on Skype

All agreed to trial Council Net on Skype. It was agreed to create a test run, on the Wednesday 12th June at 7:30pm.

A/P ZL1TPH to look into the possibility of providing headsets with microphones for Council to meet via Skype session.

12/18 NZART Future Direction – ZL3PAH

ZL3PAH presented a strategic plan proposal for consideration by Council.

The power point presentation lists 5 main objectives for the future of the Association and possible solutions as to how they can be achieved. ZL3PAH stressed, it is important to have all members understand and want to see the plan achieved.

The five objectives are:

Core Strategic objectives for NZART and amateur radio in New Zealand

Objectives for our members

Objectives for NZART  
Promotional Objectives  
Council and Officer Objectives.

ZL3PAH to present this at the AGM.

12/19 Examination System and Copyright Issues  
No longer required

12/20 Life Membership Update  
Council approved the nomination of life membership to be awarded to Peter Lake ZL2AZ  
Moved ZL2TW      Seconded ZL3PAH      Carried

12/21 Break In & Financials  
John ZL3IB, has suggested that the annual financial accounts be made available as an insert in Break In, rather than being printed as part of the magazine.

Council considered the options and have contacted the Treasurer, AREC and the Auditor to ensure they will be received in time next year. They will also be presented in a shorter version.

12/22 Examination Remuneration for Examiners  
Council discussed the motion as put by the ARX to reimburse supervisors for costs associated with the examination process. It was agreed that Branches need to ensure they thank their supervisors and compensate where ever possible, any costs incurred.

12/23 Information Papers  
Nil

12/24 Leave of Absence  
Phil Holliday ZL3PAH – July meeting  
Debby ZL2DL – sometime in July, one or two weeks, yet to be determined.  
Terry Thomas ZL4TAE June - July

12/25 General Business  
Report from ALO  
Potential 5 MHz Amateur Allocation and APG2015-2 meeting in Bangkok  
ZL2TLL recommended that it was better for NZART not to send a representative to this particular meeting (which is mainly procedural in nature) and instead put the money saved towards attendance at the next meeting.  
Planned for NZ to put in “support in principle 5 MHz allocation” paper to APG2015-2 meeting in Bangkok if other members of NZ Radio Sector Agree.  
John ZL4JY is working on a plan to see what we can achieve in NZ to assist the international effort.

Amateur Use of 50 to 51 MHz

Temporary arrangements have been put in place for Amateurs in DSO completed areas to use 50 to 51 MHz.

We will work with Radio Spectrum Management on arrangements for the period between when all the Channel 1 transmitters are turned off and the management right expires.

#### Amateur Television Repeater Output Frequency

Three South Island Channel 39 analogue ATV licences (Christchurch Mt Campbell and Oamaru expire at the end of this month and two Christchurch and Mt Campbell plan to move to digital. He understood that the 502 MHz to 510 MHz testing is progressing well but it seems may not be completed before 30 June.

#### PIB46

Two recent changes to PIB46 may cause some concern to members :

- Removal of the provision to renew temporary single letter callsigns without a stand-down period;
- Requirement to prove citizenship or residency

A Regulatory Topics Forum to be held 11.00-12.15am on Sunday as part of the Conference programme.

#### AREC Report – Management Team

Jeff ZL2TFZ AREC ND advised, AREC met at Masterton Aero Club earlier today.

NZ SAR has written to AREC setting out their expectations for next year in terms of what they want AREC to deliver. NZSAR have said in their letter that they are pleased with the progress AREC is making.

John ZL4JY advised us of improvements in the AREC organisation in order to meet SAR Secretariat expectations. A ZK Callsign policy is in draft form and when approved will provide guidance to AREC Section Leaders on where and when they should be using ZK callsigns.

Brian ZL2ADL advised Council of a revised training manual and planned training for 2013/2014.

Bill Olsen ZL4AE is heading up a new programme making use of SAR Secretariat CD engagement material which will see greater involvement of AREC with Civil Defence and Emergency Management.

Gareth ZL3VP reported on a number of improvements in terms of purchasing and financial control of the AREC funds.

#### 12/26 Recruitment to Amateur Radio

Deferred to Monday

#### 12/27 IARU

Terry ZL3QL was invited to the meeting standing in for ZL4QS.

ZL3QL confirmed that ZL4QS has stepped down as the IARU liaison Officer due to ill health.

ZL3QL's advised the IARU Committee recommend that ZL2TLL, Don Wallace be appointed to the

position of IARU liaison Officer.  
Council approved this recommendation.

Peter Lake ZL2AZ provided Council with an update on international matters in his role as IARU Region 3 Director.

He advised the successful Region 3 Conference in Ho Chi Minh city last year has resulted in a number of action points for NZART to take up and try to progress.

A significant outcome for the Region 3 organisation has been a small increase in member society levy's which puts them on a better financial footing and the number of Directors has been increased from 5 to 6, reflecting the increasing interest from other member societies in the region, in particular Indonesia and China.

12/28 WIA 40m band plan – deferred to Monday

12/29 FMTAG

A/P ZL1TGC – draft a letter to ZL2SX requesting clarification of the FMTAG position, given his letter to the President and council regarding the 70cm band plan review.

12/30 Casual Vacancies.

ZL1TGC to ask any persons interested for the position of Central Region Councillor at the AGM to fill the now two vacancies left by the resignation of Ted ZL2TB and Fred ZL2AMJ.

12/31 Vice President

ZL2TW was nominated as Vice President. No further nominations received.

Moved ZL1TPH      Seconded ZL1TAJ      Carried

WIA Representatives Geoff Atkinson and Peter Freeman arrived at 6pm.

12/32 Policy on Council Expenses

ZL2TW presented a draft policy on Council expenses. A decision on acceptance is to be made at Monday's meeting of Council.

Meeting closed at 6:30pm