

Minutes for Council Meeting

held via Skype on Tuesday 3rd September 2013 commencing 7:30pm. Roll call at 7:25pm.

03/1 Roll Call

Chairman: ZL1TGC Vaughan Henderson

Council Present

ZL1PK Phil King, ZL1TPH Stephen Hayman, ZL1TAJ Neill Ellis

ZL2TW Stuart Watchman,

ZL4TAE Terry Thomas

Min Sec: Topsy ZL2LS

Others: Debby ZL2DL

04/2 Apologies

ZL2AJ Warren Harris

ZL3PAH left after 45 mins as he was in Hawaii

04/3 Confirmation of Minutes July 2013

Moved by ZL1PK 2nd by ZL3PAH Carried

04/4 Additional Agenda Items

4/12 Conference 2014

4/13 Promotional Material

04/5 Action points

November 2011 Council Net

07 ZL2TW to do promotional Power point presentation for NZART and submit to Council for approval.

ZL2TW has sent request to Info line requesting photos that they can use for publicity without fringing copyright Ongoing

Additional Action ZL2TW to write a small article for HQ In-line requesting appropriate photo's for a promotional power point display. Complete

F/F February 2013 Wellington Airport

01 Finance Sub Committee to review all HQ expenditure and discuss with

Debby/Evan. This is pertaining to the photocopier.

ZL2TW will send a information email round Council Ongoing

07 ZL1TGC to look into the costs for the production of the ARRL based sticker "When all else fails...Amateur Radio". Ongoing

08 FMTAG/ZL4TAE to prepare a process of replacement engineering skills if

ZL2TAR is not available. David to report back to Council on a suitable replacement in this event.
ZL4TAE has heard nothing back from this so nothing progressed.
ZL1TGC to phone ZL2SX re email sent regarding Doug being away Ongoing

10A ZL3PAH HQ processes and documentation.
ZL3PAH will follow this up when he returns from overseas Ongoing

Action Points Monday Meeting of Council Conference 2013

01 ZL3PAH and Finance Sub Committee to review the costs and time involved in ARX duties.
To follow up when returns from Overseas Ongoing

02 ZL2DL create a time sheet on ARX duties to run over 3mths period then report back.
ZL2DL to allocate times for processes of all SMART activities. This is to ensure that adequate hours are available for her to perform these duties. Ongoing

03 ZL2AJ to liaise with Debby and prepare an FAQ summary on ARX duties.
Ongoing

05 ZL2DL to get quotes from suppliers of postage envelopes and internet and advise Council.
Council reviewed cost analysis prepared by ZL2DL and agreed to remain with Pete's post pre-printed/prepaid . The additional cost for this professional look is only 10 cents per envelope.
Complete

08 ZL1TGC to approach Rhonda Merritt, with regard to including Forest and Rural Fire Risk Cover on our policy and the cost for this additional cover.
Additional Action ZL1TGC To confirm with Aon Insurance (Rhonda Merritt) that the Association's Rural fire risk cover be increased from \$250,000 to \$1M.
This has been increased to 1 Million dollars, and payment has been approved.
Complete

Action Points August meeting of Council 2013

01 ZL2DL Forward to Council a copy of the JD of HQ Info-line Editor and information on ZL2VM's history as advised in HQIL issue # 278. Complete

02 ZL1TGC to contact the Ashburton Branch President to confirm if they are still able to host 2014 Conference.

ZL1TGC has contacted Ashburton Branch via email and this was to be sent around their members of the branch for their feelings.

ZL2TW will be in Ashburton for East Feast over the weekend of the 7th and 8th September and will check with the Ashburton Branch re this email, and will follow it up with them and get back to council.

A back up plan is being considered should this not come to fruition. Complete

03 ZL2DL Forward NZART banners and other promotional material to ZL1TGC for the Hamilton Market Day. Complete

04/6 Confirmation of New Members August 2013

Moved by ZL1TPH 2nd by ZL4TAE Carried

04/7 Monthly Financials August 2013

a) Ratification of Payments Moved by ZL1PK 2nd by ZL4TAE Ratified

b) Actuals versus Budget no comments made

04/8 Monthly Reports

a) QSL Bureau report

b) FMTAG report recommendations

No final recommendations, three proposals suggested

Moved by ZL1TAJ 2nd by ZL1TPH

04/9 Review 2014 Budget – Finance Committee

ZL4TAE stated discussions have been held and he needed to put income and expenditure into spread sheet and then look at it from there. This will be done and sent out to council. Budget for overseas travel in 2014 still to be determined.

04/10 Central Region Council Vacancies

Motion:

That Max Wheatley ZL2MAX and Malcolm Wheeler ZL2UDF be appointed to fill the Central Region Council Vacancies.

ZL1TPH moved 2nd ZL2TW Carried.

A/P ZL1TGC to write to both successful candidates informing them of council's decision.

04/11 Repair of NRD 535 Receiver

ZL4TAE moved that the invoices that have been out forward by John Martin be paid. Total amount to be paid out is \$193.00 including gst.

2nd by ZL1TAJ

ZL2DL to arrange payment. Complete

04/12 Conference 2014

This was discussed under action point 02 from August 2013 council net

04/13 Promotional Material

ZL2DL has some costings re this and the cheapest way to go will be black sheet

ZL1TGC moved that ZL2DL purchase a single black sheet to the cost of \$30.00 and a A4 Perspex display stand to the value of \$27.00. Carried.

04/15 Information Papers

a) Ham Radio in Campervans

This article will be included in Info line due out this Friday.

04/16 Leave of Absence

Nil

04/15 General Business

1. Break In Editor position

This will be advertised in the next issue of Info Line and a formal advertisement to be placed in Break In.

A/P ZL1TGC to write up job vacancy advertisement.

2. One letter call signs

ZL2DL had call saying that she was not allowed to allocate any of these until the new PIB 46 had been released. ZL1TGC advised that this has been gazetted and was officially published on the RSM web site on 28 August 2013.

No further business meeting closed at 21.05hrs

Topsy Scott

ZL2LS

On Air minute secretary