

Minutes for Council Meeting

Held via Skype on Tuesday 3rd December 2013 commencing 7:30pm

07/1 Roll Call

Chairman: ZL1VH Vaughan Henderson

Council Present

ZL1PK Phil King, ZL1TAJ Neill Ellis,

ZL2AJ Warren Harris, ZL2MAX Max Wheatley, ZL2UDF Malcolm Wheeler,

ZL3PAH Phil Holliday.

Min Sec: Topsy ZL2LS

07/2 Apologies

ZL1TPH, ZL2TW, ZL4TAE

07/3 Confirmation of Minutes November 2013

Moved ZL3PAH 2nd ZL2AJ Confirmed

07/4 Additional Agenda Items

07/11 Bay of Plenty Repeater Link

07/12 Debby's Contract

07/13 70 cm band plan review

07/14 Subscriptions payments by Pay Pal

07/5 Action points

November 2011 Council Net

07 ZL2TW to do promotional Power point presentation for NZART and submit to Council for approval. Ongoing

F/F February 2013 Wellington Airport

01 Finance Sub Committee to review all HQ expenditure and discuss with Debby/Evan. This is pertaining to the photocopier.

A/P ZL1VH: to write a further letter to Sharp NZ in Wellington, to jog them along re doing something for NZART. Ongoing

07 ZL1VH to look into the costs for the production of the ARRL based sticker

"When all else fails...Amateur Radio".

Additional Action: ZL1VH to have a look at another design, we might have a couple of designs to choose from. Ongoing

08 FMTAG/ZL4TAE to prepare a process of replacement engineering skills if

ZL2TAR is not available. David to report back to Council on a suitable replacement in this event.

Additional Action ZL1VH to have another discussion with David ZL2SX regarding this.

Vaughan has spoken with David re this. David said that he has found someone who is willing to stand in on a as required basis, but does not want his name to be public
A/P ZL1VH to email David advising him that council is not happy not knowing who this person is.

10A ZL3PAH HQ processes and documentation.

Visited HQ last week, Debby is working on daily, weekly, monthly, bi monthly, annual and conference tasks.

Debby has given a sample of the daily ones and hopes to get the rest done before the end of the year.

Action Points Monday Meeting of Council Conference 2013

02 ZL3PAH and Finance Sub Committee to review the costs and time involved in ARX duties. Work in progress Ongoing

03 ZL2DL create a time sheet on ARX duties to run over 3mths period then report back.

ZL3PAH has requested that Debby complete the HQ tasks first Ongoing

04 ZL2AJ to liaise with Debby and prepare an FAQ summary on ARX duties.

ZL2AJ is to stay away from the financial side of the ARX summary and stick with the task only.

Sub Committee will work with this. Ongoing

Action Points Council Meeting September 2013

02 ZL1VH has written up job vacancy advertisement for Break In Editor position.

This has been advertised again in Break In and will continue to advertise as have not heard from the person who has shown interest in the position.

A/P ZL1VH to contact this person and report back to council Ongoing

Action Points Council Meeting October 2013

01 ZL3PAH reviewing Payments spreadsheet, has discussed with Evan re splitting the wages and overtime up and this has been done. Ongoing

02 ZL2AJ Train the Trainer Course planned for October 2013 did not go ahead due insufficient numbers. TBA

ZL2AJ hopes to take another look at this and is in talks with Branch 20, and looking at tentative dates maybe March / April 2014 Complete

03 ZL3PAH to circulate updated strategic plan to Council

This was circulated with little response.

This is a plan that will be executed maybe not immediately but over 3 or more years, with the sole plan to guide the direction of the organisation. Each section needs to have an owner to who has to take responsibility for their action plan.

Would be best if this plan stayed within Council if possible. Ongoing

Action Points Council Meeting November 2013

01 ZL1VH to report back to Council on 9cm Beacon Frequency Submission approval by FMTAG

ZL1VH has had a chat with Doug re this, will discuss in the FMTAG report.

Complete

07/6 Confirmation of New Members November 2013

Moved by ZL2AJ 2nd by ZL1TAJ

With the correction of the two from Branch 46 call signs to be checked

Confirmed

07/7 Monthly Financials October 2013

Moved ZL3PAH 2nd ZL1PK Carried

A/P ZL1VH to check with Debby re ZL2TAR's licence payments and GST

07/8 Monthly Reports

a) QSL Bureau report

b) FMTAG report recommendations

c) Monitoring Service Report Sept/Oct

d) AREC October Financial report.

A, C,D moved by ZL1PK 2nd by ZL2AJ

B . Council has some concerns re the 9cm band plan. It was moved by ZL2UDF and 2nd by ZL1PK that this not be approved until the comments received re the band plan have been presented to council.

Branch 69 and Branch 86 applications have been approved.

07/9 Additional Satellite Service Spectrum on 2m

To be carried over to the next meeting.

07/10 Hamilton District Plan

ZL1PK gave an update re this, Amateur radio has been defined and the Tauranga Provisions have also been included into this as well.

Mike Newman ZL1BNB is happy with the progress to date.

07/11 Bay of Plenty Link Repeater

ZL1TAJ wants to have this sorted by Christmas. He has concerns re FMTAG approving it before then. This is only a trial at this stage. Neil ZL1TAJ to go ahead with application and also to advise Council by email at the same time.

07/12 Debby's Contract

This has not been reviewed since 2004 and needs to be actioned.

ZL3PAH, ZL1VH are happy to assist with this but would like another Councillor to assist as well. A new job description is required, along with an annual performance review, as Debby has never had one of these. The Association needs to do this to protect the organisation.

ZL1VH and ZL3PAH to look at contract then follow with review, and job description.

07/13 70 cm band plan review

This is to be published in the next issue of Info line that comes out this Friday. If anyone has any

problems with this please send them to Phil ZL1PK by Thursday please.

07/14 Subscription payments by Pay Pal

This is to be given to the finance Sub Committee to check out if it would be workable for NZART

07/15 Information Papers

Nil

07/16 Leave of Absence

Nil requested

07/17 General Business

Nil

It was mentioned by the President ZL1VH that there could be a meeting in late January. This will be confirmed in due course.

No further business meeting was closed at 21.35 hrs

03.12.13

Topsy Scott

ZL2LS

On air minute Secretary