

NZART Council Minutes

Held Sunday 6 September 2020 at the Brentwood Hotel Wellington at 8:30am

FF/1 Roll Call

Chairman: ZL2UFI Mark Gooding

Council Present: ZL1BXA Howard Buxton, ZL2IK Peter Mulhare, ZL2AJ Warren Harris
ZL2RO Phil Garside, ZL2DRV Daniel Vandenberg, ZL2FY Richard Harkett,
ZL3DMC Don MacDonald, ZL2TW Stuart Watchman,
ZL4DK Dave Mulder

Others present Annalise Mokalei/Evan Sayer

FF/2 Apologies

FF/4 Minutes of Council Meeting September 2020

Approved

FF/5 Action Points

Action Points Council meeting March 2020

01 ZL3DMC to update progress in September at the face to face meeting of Council regarding the Examination question bank updates.

ZL3DMC the study guide updates consisted of ten main sections based around the HAREC/CEPT reciprocal agreement. Five of these ten have been written and edited. Completion is set for the end of January 2021.

ZL2UFI instructed ZL3DMC to advise those working on it, that this needs to be completed by the advised date ZL2UFI suggests ZL3DMC advise those working on it they have until 1 October, if not completed by then, we will need to seek others to assist.

To be revised at October meeting.

Action Points Council meeting April 2020

01 ZL2UFI/ZL2FY to work together on progressing DATV Channel 25 with ZL2TLL and RSM. Richard is meeting with various agencies regarding the use of the DATV channel to better understand their concerns.

Progressing

Action Points Council meeting July 2020

02 ZL2DRV to collate all information on draft Conference Guidelines document and report back to Council.

Complete

ZL2DRV submitted final draft of conference guidelines, to include version number, then will be uploaded to the web.

A/P ZL2UFI to upload conference guidelines to the web

ZL2UFI requested that ALL DOCUMENTS should be read prior to a meeting so Council will have knowledge of the required amendments. Amendments will be recommended by Council, then approved by ZL2UFI.

FF/6 Appointment of Officers

Motion: That the following Officer appointments be confirmed:

- a) Treasurer – Evan Sayer, moved by ZL2RO, 2nd by ZL2FY
- b) General Secretary – Debby Morgan moved by ZL2RO, 2nd by ZL2FY

Approved

FF/7 LGLO Position

ZL1BFS stressed the importance of attaining a replacement for him, however he advised he is prepared to continue with on the with the current work load until completed but will not take on any more new projects.

National Environmental Standard - ZL1BFS to approach Ellis Gould, for a quote to produce a feasibility study. Best long-term option.

NZART Councillors to find a suitable person in their local branches to *front* the processes. These people need to be capable of understanding the 'how to guide'.

FF/8 Remuneration Committee

- a) Expenses reimbursements

Figures 2020

[1]	QSL Bureau Manager	<u>\$ 635.00</u>
[2]	Break-In Editorial Staff	<u>\$ 6000.00</u>

- b) Salary/Honoraria

[1]	Treasurer	<u>\$ 6500.00</u>
[1]	Business Manager	<u>\$ 42,120.00</u>
[1]	Office Assistant	<u>\$ 20,800.00</u>

The Remuneration Committee ZL2DRV, ZL2TW, ZL2AJ recommended to Council that no increases would be offered this year.

Approved

FF/9 Forecasting the 2021 Budget

Evan Sayer and ZL2UFI discussed figures.

ZL2TW queried why we now have a credit card and the expenditure on it. Should the limit on it be reduced to \$3000? ZL2TW expressed concerns on how transactions on the credit card are authorised.

A/P Debby and Annalise to attach monthly credit card statement to monthly council meeting.

Query on legal expenses- As explained by Evan, these are set correctly to ensure money would be available if NZART were to "fight a big battle".

HQ Operation costs – Ulysses subletting will be continuing on in the new premises. As well as a possible short-term sublet by TMNZ starting end of September 2020.

FF/10 Council Action on Remit

A/P ZL2DL/AM Cause for the Constitution to be updated with the website and social media pages.

A/P ZL2DL/AM Waitara branch – members will need to be re-assigned to new branches.

A/P Submit changes made to the constitution to the Cooperated societies and appropriate charities.

FF/11 Conflict of Interest

Foxtrot Communications and Pastel Software Ltd will be the sole suppliers for NZART. Refer to the constitution about the conflict of interest guidelines.

FF/14 Leave of Absence

nil

FF/15 General Business

- ZL2DRV discussed next year's flights and accommodation arrangements. Dates of the Napier conference are 3 June 2021-7th June 2021.

Limited availability of accommodation at the venue, so must be prompt with bookings.

- Suggestion by ZL2TW to create an honorarium for the LGLO role. A formal contractual agreement needs to be written. Wait until November to do this so ZL1BFS has time to come back to Council with news from Ellis Gould regarding the NES.

A/P ZL2UFI/ZL2TW write formal agreement for LGLO honorarium.

A/P pre book accommodation for next year's AGM.

Meeting closed: 11.50am