

Minutes for Council

Meeting held on Friday 9 September 2022 in the Totara Room at the Brentwood Hotel
commencing 10:00 am

03/1 Roll Call

Chairman: Mark Gooding ZL2UFI

Council Present: ZL2AJ Warren Harris, ZL1TAJ Neill Ellis
ZL2RO Phil Garside, ZL2DRV Daniel Vandenberg,
ZL3DMC Don MacDonald, ZL3TAO Ian MacPherson
ZL4DK Dave Mulder

Treasurer: Evan Sayer

Minute Secretary: Debby Morgan ZL2DL

Visitors: IARU Liaison ZL2JPM – 2:30pm
Break-In Editor ZL1PSH – 3:30pm
ELG Steve Fogerty ZL2ASF – 3:45pm
ALO Stuart Watchman ZL2TW – 4:00pm
AREC CEO – 4:15pm

03/2 Apologies

ZL2FY Richard Harkett, ZL1BXA Howard Buxton,

03/3 Confirmation of Minutes August 2022

Moved: ZL2DRV/ZL2AJ

Carried

03/4 Additional Agenda Items

03/5 Action points

- 01) **ZL3DMC** update on amendments to NZART Exam Question Bank. Ongoing
Followed HAREC guidelines and included more in the syllabus. 85% of study guide written.
Health & Safety to be written. Reviews underway. All sections written using a standard template – more robust, modularly changed. Easy to make updates.
- 12 sections
 - Ham cram learning style format with key learning points
 - Material/format for ham crams will change.
 - All diagrams done in Libra Office.
 - Proposed timeline – finish sections mid-October
 - Complete review sections Nov 30 this year.
 - Start question bank revision – 1 November/dovetailing with review
 - Locked in a room for a weekend to complete question bank by December 31st. Study guide is the hardest.
 - Present to Council February 2023
 - Will present to RSM by 7 March 2023 – question bank for finalisation
 - Draft date for examiners – will be turned on 1 June 2023?
 - Implementation 4 – 12 weeks for all examiners to use – Warren/Debby to prepare training where required for all examiners.
 - Communicate in ALL places from AGM tomorrow
 - Milestones need to be set – timeframe is important with volunteers, any slippage in timeline MUST let Council know.

Action points Council meeting November 2021

- 1) **ZL2TYR** to contact this person and follow up with his contact in DOC regarding the increase in costs for Repeater Sites on DOC land. Complete

Kia ora Don,

Your concession is due to expire on 27th September 2023.

A member of our team will be in touch in the next few months to explain the expiry or re-issue (renewal) process.

Concessions are assessed for renewal or automatic expiry around a year out from the expiry date.

You will receive a letter explaining the next steps for your license once this assessment has occurred.

Kind regards,

Roberta Noon

National Transaction Advisor

Department of Conservation | Te Papa Atawhai

Dunedin | Ōtepoti

Action points Council meeting May 2022

- 2) **ZL2UFI** to contact Kordia about renewing the Agreement. Complete
AVP Debby to review invoices sent to branches – effected clubs
- 3) **ZL2AJ** update on 2 m & 70 cm band plan review progress. Version 2.3 is now in draft status and is almost ready to be released for comments from the membership.
 - Version 2.5 – will be put to AGM for acceptance at General Business

03/06 Monthly Financials August 2022

- a) Payments
 b) Credit Card Transactions – August
 c) Actuals versus Forecast
- Moved: ZL2DRV seconded ZL2RO Carried

03/7 Finance

- a) Budget – Review of 2022 Budget
 No additional legal fees will be refunded from Titahi Bay branch. All the branch members are now members of NZART, plus the branch is too now. Looking at a deficit of \$18k. Several expenses budgeted for in the past have not been used, so we may be able to claw this back by the end of the year. Term Deposits theory is to have them roll over for a further 12 months, so we don't have to touch them with interest being paid to savings account.
- b) Consideration of 2023 Budget
 Membership numbers reducing, while complimentary membership for one year is nice, need to make sure they renew.
- Membership drives good but not all that successful.
 - Everyone in AREC are active members of NZART
 - CEO is adamant AREC will not cede from the union.
 - Call Book will need to be produced for next year. Approx \$9k budgeted for.
 - Query pdf call book?
 - Membership database may be able to include a watermarked pdf file of Call Book and be available with a members log in.
 - Conference online in alternate years may show more interest in attendance. This would require constitutional changes.
 - Legal fees may be required in the changes to the incorporated societies act – provision for \$5k allowable in 2023 budget.
 - Push rebate out to \$26, increase sub to \$125?
- c) Annual Financial Reviewer

Recommend Cross Financial Services TBA with new treasurer.

03/8 Conference

Total membership	1617	(Transmitting)
Quorum	1078	(2/3 of Trans Membership)

President's and Secretary's assistants.
 President - Daniel Vandenberg
 General Secretary - Treasurer Evan Sayer.

03/9 Conflict of Interest

Evan owns Pastel Software licensed paid to end of 2022.
 Mark – Foxtrot Comms providing computer/printer consumables to NZART.
 Debby – RFUANZ/Ulysses cross pollination of information.

03/10 Council Portfolios

- Officer Liaison roles – all okay
- Who's Who – new details to be added for Stuart Burns and Ian MacPherson. Also ensure AREC details are correct.

03/11 Councillor Performance

- Undertaking action points and tasks assigned. Just a heads up to ensure action points are dealt with in a timely manner.

03/12 Change of Signatories on BNZ accounts

Motion: That Daniel Vandenberg be added as a signatory to the NZART bank accounts including term deposits held in the name of NZART.

Moved: ZL1TAJ Seconded ZL2RO Carried

Motion: That the incoming Treasurer Stuart Burns be added as a signatory on all the NZART bank accounts including term deposits held in the name of NZART.

Moved : ZL1TAJ Seconded ZL2RO Carried

Evan Sayer the retiring Treasurer is to be removed as a signatory on all NZART bank accounts.

Account signatories on all NZART accounts to be as follows

Mark Gooding ZL2UFI – NZART President
 Daniel Vandenberg ZL2DRV – NZART Vice President
 Stuart Burns – NZART Treasurer
 Debby Morgan – NZART Business Manager

03/13 IARU Effectiveness ZL2JPM

Accept we have dropped the ball - ZL2TW advised as much.

Need to take on board when an officer asks for help/information, we need to clarify and confirm what is required.

If Stuart leaves and Richard doesn't wish to continue – we need to get someone in the role as quickly as possible.

Need to talk with Richard ASAP and perhaps have the ALO/IARU/ELG meet more regularly. Council agreed on the first Monday in November will meet with the above see what is happening in each area...try and get them to talk with each other. Core group to meet via Zoom.

AP Daniel to liaise with these officers and advise meeting times and why necessary.

03/14 Application fee for Call Sign allocations

Motion: That new/lapsed Call sign applications to be reduced to \$80 and that all other call sign amendments be reduced to \$35

Moved ZL2AJ/ZL1TAJ – carried

Students will remain free providing they can provide a tertiary ID, are in full time education and be under the age of 25.

03/15 100th Anniversary Commemoration 2026

NZART Council accepts the proposal by Auckland Branches to host the 2026 centennial conference in Auckland

Moved: ZL2UFI Seconded ZL2DRV

Carried

ZL2DRV talking with Craig/Dave meeting after AGM tomorrow. Auckland named as 100th anniversary. Looking at full year commemoration – Forum on Sunday. Daniel to continue with sub committee for plans for the full years commemorative programme

03/16 Cloud Based Database for HQ

Motion: That we approve to migrate to Two Monkeys for our cloud-based membership database.

Moved ZL2AJ Seconded ZL2DRV

Carried

03/17 Break-In Editor – ZL1PSH 3:30pm

Electronic copy of call book a request received by ZL1PSH

- Electronic cloud-based database being developed for NZART
- Once up and running, can include a member log in
- Back issues of Break-In/Call Book will then be available for members only
- Electronic copy will be watermarked and sent out after members receive hard copy.

Council considering producing electronic copy of call book only once the above (membership database) is available. Costs will be reduced (no printing or postage).

Digital version of Break-In doesn't necessarily reduce costs, some will still want hard copy and producing less will cost more to print.

ZL1PSH queried the 'Fighting fund of \$400k', how does NZART run at a deficit.

Reason to build up – run for 12 – 24 months without additional income, after that the Association will close.

The reserves are mainly built up to cover the above scenario, however money can be used to fight the loss of spectrum or assist in legal fees for the rights of amateurs on a local government issue.

Quotes for colour – if can be included in current costs then go ahead. Budget figures discussed but not increased.

03/18 ELG Officer – ZL2ASF

ZL2UFI hasn't received much from ELG – ZL2ASF advised objections in the past not valid.

- ELG emails not received by RSM, set up a gMail account?
- 60 m Richard/Stuart were to negotiate with RSM re power? Nothing appears to have been done. ZL2TW confirmed that it is to be included in the GURL next year. EIRP suggested 15 watts and could be increased.
- 21 – 23KHz becoming available, need to talk to 60 m people, ZL3AB/ZL3PAH
- Realm log in required to RRF
- 2 m/70 cm band plan appears to be coming along well

Appears to be an overlap between IARU, ALO's & ELG – do they need to communicate more?

Repeater licensing monies to be better documented. Suggest Steve copy Debby on all license requests and can confirm payment is received.

03/19 ALO Officer – ZL2TW

ZL2TW officially resigned from position of ALO. Feels he has dropped the ball on the Standards meetings. Too busy at work as a doctor – all completely understand. Richard will continue in the role at this stage but is due back in NZ in a couple of weeks. 5 MHz international allocation.

Waiting to hear about 3.4/3.41 Gig or 10MHz – G band submission.

Tenure with Chorus okay now, but don't want a formal agreement. Happy to carry on negotiations with Chorus. Has suggested any trustees on Chorus sites, may want to locate elsewhere.

03/20 AREC CEO – ZL2TYR

Govt funding

- Xero financials running well
- Membership systems in Friendly manager, approx. 200 have completed registration.
- Marketing & branding, recruitment info available within induction packs.
- Website in production, finalising content, more up market.
- SharePoint/Teams 365 rolled out for all users.
- Training courses being developed. Bracken integrates with membership sets competency levels
- Project Manager overseas but will start on Tranche 2 – IT projects
- Budgets commence at least 18 months ahead of time
- Nineteen business cases developed for future funding. Reviews ongoing to requirements for our future needs. As yet no additional questions been asked by government.
- Biggest issue, branches cannot grow members. GL sits in branch who is a volunteer, looking at including in funding to pay these people.
- Include CPI adjustment – didn't approve originally
- More paid staff required, hoping to find .75 marketing person, plus four full time regional managers with vehicles and four more group leaders.
- This will help grow branch membership and AREC
- Full time national support Coordinator – this will add to national team. This all equates to \$3.8m over two years
- All additional payroll will require assistance to pay these people. Could set up their own payroll and not place additional time on NZART.

ZL2UFI – we would like to bankroll off marketing with AREC.

Huge amount of jealousy regarding money being spent by AREC. More communications required to be transparent about this and why it is being spent.

03/21 Complaints to Council received about an NZART member (x2)

Discussed by Council – will be included in report from Council at the AGM.

03/22 Youth Officer application

Police vetting confirmed – no adverse results

Motion: That Wentao Dong be appointed to the position of Youth Officer.

ZL3DMC/ZL2RO

AP Daniel will make contact with Wentao to assist with the role where required. Call on Council if/when required.

Report back to Council when able. Would be great to see her at conference next year?

03/23 Call Book – ZL2DRV

Council will consider watermarked digital versions of call book in the future.

03/24 Conference 2022 report to Council

Only 59 full registrations received, with a further 9 for the alternative programme and three to attend dinner only. Very poor result.

03/25 Monthly reports

- a) Monitoring Service July Report – emailed 29/8/2022
- b) QSL Bureau Report

Accepted

03/26 Information Papers

Nil

03/27 Future of Conference

ZL2AJ suggests forming a committee to put conference together each year.
ZL2UFI advised if no-one comes forward, Conference 2023 will be a one-day event next year at the same venue.

03/28 Digital ATV

Dead in the water – RSM have said no they will not give the frequency Wellington VHF Group was using.

03/29 Remits

Consensus if Remit 2 deviates too far from its intent then the President reserves the right to withdraw it.

03/30

Meeting closed 5:00 pm

Approved and certificated correct – NZART Council 19 September 2023

Signed By:



NZART President



NZART Business Manager